

PROCEDURES TO OPEN NEW ACCOUNTS

Customer must completely fill out Application for Water & Sewer Services, sign and date.

Customer must bring in the following documents & information:

1. Drivers License or State I.D.
2. Business License (if applicable)
3. Property Deed or Rental Agreement/Lease
4. Utility Bill reflecting customer's name & address
5. Landlord's Contact Information
6. Current phone number(s)

Customer must pay the NEW ACCOUNT START-UP FEE of \$100.00 plus the first month service as follows:

RESIDENTIAL Fee is \$50.00:	Total = \$150.00
COMMERCIAL I Fee is \$70.00	Total = \$170.00
COMMERCIAL II Fee is \$134.00:	Total = \$234.00
FARM I Fee is \$76.00:	Total = \$176.00
COMMERCIAL FARM II Fee is \$109.00:	Total = \$209.00

All payments must be paid by check or money order. **NO CASH PAYMENTS.**

Village of Hopkins Park
Water and Sewer Department

MAY 2017